

AAAW Milwaukee Branch BYLAWS

REVISIONS:

- Revised May 20, 2005 Multiple
Revised June 4, 2005 Total --Branch Meeting
Revised October 5, 2005 Article V Section 2 Eligibility
Revised November 5, 2009 Compliance with mandatory language
from AAUW/State Bylaws
Revised June 4, 2011 Multiple
Revised December 13, 2013 Total format review;
Mandatory AAUW 2011 / 2013
by-law changes
State approved April, 2014

APPROVED BY THE MEMBERSHIP DEC 6, 2014



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2015-16 Officers

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| President..... | Michelle Prosek |
| President-Elect..... | Lyn Hildenbrand |
| Treasurer | Shirley Metcalf |
| Secretary..... | Jean Collins |
| Program Chair | Charity Blount |
| Membership Co-Chairs..... | Benita Clark & Graciela Pequeno |
| College/University Relations Chair | Lyn Hildenbrand |
| Girls' Club Fund Board Chair..... | Virginia Strukel |
| Finance/Foundation Chair | Margaret Courtright |
| Public Policy Chair | Catherine Tully |
| Publicity Chair | Kathe Bogdan |
| Scholarship Selection | June Albert & Jerrienne Hayslett |

2015-16 Committees

BOOK CLUB *Meets once a month on the last Tuesday of the month at 1 p.m. in Suite #202*

BYLAW (AD HOC) *Responsible for periodic review to keep Bylaws updated and in compliance with National and State mandated changes. Committee recommends changes to Board. Meets as needed.*

COLLEGE/ UNIVERSITY RELATIONS/PARTNERSHIP *Communicates with local colleges and universities, recruits and retains AAUW college/university partner members, and helps to increase AAUW's visibility on local campuses. Meets 2-3 times/yr.*

COLLEGE WOMEN'S CLUB FOUNDATION *Responsible for funding the annual college scholarships Meets 1-2 times/year.*

COMMUNITY OUTREACH *Investigates and recommends our charity of the year to be funded, working in conjunction with the Greater Milwaukee Foundation Sub Committee of Finance.*

FINANCE COMMITTEE *Oversees all the monetary resources of the branch. Meets 2-3 times per year.*

GIRLS' CLUB FUND BOARD (chair-appointed position) *Provides various kinds of support to students, with primary focus on non-traditional students. Meets as needed.*

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ARTICLE I. NAME AND GOVERNANCE

Section 1.

The name of this organization shall be the AAUW-Milwaukee Branch (“Branch”).

Section 2.

The Bylaws of AAUW shall govern this Branch in all its practices. The Bylaws of this Branch shall in no way conflict with the Bylaws of AAUW. Every amendment to the Bylaws of AAUW shall become effective and binding on this Branch.

ARTICLE II. PURPOSE

The purpose of this Branch shall be to further AAUW’s mission to advance equity for women and girls through advocacy, education, philanthropy and research. Specifically, the purpose is to unite graduates of regionally accredited educational institutions in order to promote equity, education, intellectual growth, individual worth and development of opportunities for women and girls. The Branch shall:

Section 1.

Contribute to the growth and advancement of AAUW and AAUW Legal Advocacy Fund;

Section 2.

Participate in development and promotion of AAUW policies and program through study, action and public policy advocacy in areas related to its purpose, including community, cultural interests, education and international relations;

Section 3.

Support Branch needs and promote positive societal change in the community;

Section 4.

Cooperate in AAUW State work.

ARTICLE III. USE OF NAME

Section 1. POLICIES AND PROGRAM

The policies and program of AAUW on matters of national scope shall be binding on all members, and no Branch member shall use the name of AAUW to oppose such policies or program.

Established channels may be used to change a policy or program.

Section 2. PROPER USE OF NAME AND LOGO

The name and logo of AAUW may be used only by individuals and groups acting in a lawful and ethical manner, consistent with AAUW policies and procedures. States and Branches that are delinquent in filing required tax, corporate and/or bylaws documents with AAUW and/or the IRS are prohibited from public use of the name and logo. Further sanctions for misuse of name, including loss of AAUW affiliation, may be imposed by the AAUW Board of Directors, especially in regard to any statement or action that misrepresents or jeopardizes the tax status of AAUW.

Section 3. INDIVIDUAL FREEDOM OF SPEECH

The freedom of speech of the individual member to speak a personal opinion in the member's own name is not abridged.

ARTICLE IV. MEMBERSHIP & DUES

Section 1. COMPOSITION

The membership of AAUW shall consist of individual and partner members.

Section 2. QUALIFIED INSTITUTIONS

Qualified institutions are educational institutions that offer recognized associate, baccalaureate or higher degrees and that have full regional accreditation or appropriate professional association approval.

Section 3. BASIS OF MEMBERSHIP

Individual Member

ELIGIBILITY. A graduate holding an associate or equivalent, baccalaureate or higher degree from a qualified educational institution shall be eligible to receive admission to AAUW membership; such membership shall be granted upon payment of AAUW dues. The provisions set forth in this section are the sole requirement for eligibility and admissibility to membership. Refusal to admit an eligible graduate to Branch membership shall result in loss of recognition of a Branch.

- (1) **Determination of Admissibility to Membership.** Any graduate who claims qualification for membership in AAUW and who has been refused admission to membership by an officer of a Branch or state of AAUW may present credentials to the AAUW Board of Directors for review. The decision of the AAUW Board of Directors shall be final.
- (2) **Saving Clause.** No individual member shall lose membership due to any change in the status of the educational institution upon which qualification for membership was based.

(3) Categories of Membership.

- a. A national member is an individual who pays annual AAUW dues and who may or may not belong to a Branch, state or multistate organization or other AAUW affiliated entity. A national member shall be entitled to vote and to serve on AAUW committees and the AAUW Board of Directors.
- b. A Branch member is a national member who is also a member of one or more AAUW Branches. A Branch member shall be entitled to vote, hold office and participate in all Branch activities and programs of each Branch where membership is maintained.

(4) Life Membership.

- a. **Paid:** An individual member may become a life member upon a one-time payment of 20 years' dues based on the amount of AAUW dues the year the member elects to become a life member. Thereafter, the life member shall be exempt from the payment of AAUW dues or
- b. **Fifty-Year Honorary:** An individual member who has paid AAUW dues for 50 years shall become a life member and shall thereafter be exempt from the payment of AAUW dues.
- c. **Privileges.** A life member of AAUW who maintains a membership in one or more Branches or other AAUW-affiliated entities on an annual basis shall be entitled to all Branch rights and privileges. A life member of AAUW who does not maintain Branch membership shall be entitled to national member privileges only.

Partner Member.

College/university partner members are qualified educational institutions, including two-year or community colleges that pay annual dues to AAUW. Each college/university member shall

appoint one or two representatives who shall each have the membership benefits of a national member and any other benefits that accrue to representatives of partner members. A representative of a college/university partner member may choose to affiliate with the Branch and, if so, may be required to pay the annual Branch fee so the representative can vote and hold office in the Branch.

Section 4. STUDENT AFFILIATES.

AN UNDERGRADUATE STUDENT ENROLLED in a qualified educational institution shall be eligible for student affiliation. Student affiliates shall be entitled to attend Branch, state and AAUW meetings and receive the publications distributed to all members of AAUW. Affiliates may not vote or hold office and are not required to pay the annual Branch fee.

Section 5. DUES.

Amount

- The annual Branch dues for individual members shall be established by the AAUW-Milwaukee Branch Board of Directors ("Board").
- AAUW shall set the dues for partner members. AAUW provides for two partner member representatives from each college/university with no AAUW dues.

Payment.

Member dues shall be payable in accordance with procedures established by policy. Member dues shall not be payable by the Branch.

Reciprocity

A current paid member of a Branch or comparable AAUW-affiliated entity may transfer membership to another Branch or comparable AAUW-affiliated entity without payment of additional dues.

Section 6. SEVERANCE OF MEMBERSHIP.

A member may be suspended or dropped from membership for any conduct that tends to injure AAUW or to adversely affect its reputation or that is contrary to or destructive of its mission according to these Bylaws, with action taken following policies and procedures adopted by the AAUW Board of Directors. See AAUW Affiliation Review Policy 208.

ARTICLE V. FINANCIAL ADMINISTRATION

Section 1. FISCAL YEAR

The fiscal year shall correspond with that of AAUW and shall begin July 1. Dues are payable on that date. If dues are not paid by July 1, members shall be notified to that effect by the treasurer by July 15.

Section 2. FINANCIAL POLICIES

The Board shall set and maintain policies and procedures to control financial records consistent with generally accepted accounting principles and federal, state and local laws including an annual external financial review.

Section 3. ANNUAL BUDGET

The Finance Committee will propose an annual budget to the Board for approval. Once approved, the annual budget will be presented to its members.

ARTICLE VI. OFFICERS

Section 1. OFFICERS

The officers of this Branch shall be a President, President Elect, Recording Secretary, Treasurer and Adviser.

Section 2. DUTIES OF OFFICERS

The duties of the President, President Elect, Recording Secretary, Treasurer and Adviser shall be those designated herein and such additional duties as the Board may from time to time require.

President. The President of the Branch shall:

- 1) Be the official representative of the Branch in the activities of AAUW on all levels;
- 2) Submit a list of the incoming and continuing Branch officers and Chairs to the President of the State and to the Executive Director no later than June 1;
- 3) Submit an annual report of the Branch to the persons designated on forms provided by AAUW no later than June 1;
- 4) Be the official contact with the Greater Milwaukee Foundation and represent the Branch at Foundation meetings. Appoint a member of the Board as alternate if unable to perform this duty.
- 5) Be responsible for the Administrative Assistant who is hired and fired by the Board, under contract specifying terms of employment and who acts under the supervision of the President in carrying out the Board's instructions.
- 6) Have the ability to sign checks on behalf of the Branch as needed.
- 7) Perform the following duties:
 - a. Preside at all meetings of the Branch and its Board, and when duly authorized by the Board shall sign all contracts on behalf of the Branch and shall perform such other duties as the Board may assign;
 - b. Serve as a member of all task forces and committees except the Nominating Committee;
 - c. Appoint, with the approval from the Board, those committee chairs that are not elected. The President shall also appoint any chairs for special committees, as appropriate.

President Elect. The President Elect shall:

- 1) Render to the President any assistance required.
- 2) Preside at meetings in the absence of the President and act in the absence or disability of the President.
- 3) Automatically assume the office of president should it become vacant.
- 4) Have the ability to sign checks on behalf of the Branch as needed.
- 5) Be responsible for bringing the Branch Bylaws into conformity with AAUW Bylaws after each AAUW Convention and for submitting amended Bylaws for review as required.
- 6) Be responsible for bringing the Branch Bylaws into conformity with the State Bylaws as required.

Recording Secretary. The principal duties of the Recording Secretary shall be to keep the records and the minutes of all meetings of the Branch and of the Board and perform such other duties as the Board or the Branch shall assign.

Treasurer. The Treasurer, with an assistant if necessary, shall:

- 1) Be responsible for collecting, keeping and disbursing all monies belonging to the Branch, exclusive of the Girls' Club Fund Board, and perform such others duties as the Board or the Branch shall assign.
- 2) Forward all dues collected for AAUW members and all State dues to the State Treasurer; dues of continuing members shall be postmarked as required by AAUW.
- 3) Transmit to AAUW an accurate list of members with their addresses, and all applications, with dues, made to the Branch by graduates who qualify for membership.
- 4) Have the ability to sign checks on behalf of the Branch as needed.

Perform the following duties:

- a. Prepare a monthly statement for distribution to each Board member;
- b. Prepare an annual statement for distribution to each member;
- c. Be a member of the Finance Committee and the Budget Committee;
- d. Notify both AAUW and State of all changes of address and terminated memberships.

Adviser

- 1) Assistant to the President.
- 2) Shall be the immediate past president of the Branch, if possible.

ARTICLE VII. AAUW-Milwaukee Branch Board of Directors

Section 1. MEMBERSHIP

The Board shall consist of the four elected officers, the Adviser, the elected Chairs for Programs and Membership and the appointed Chairs for College/ University Relations, Finance, Publicity, Public Policy, House/Hospitality, Girls' Club Fund Board and the Scholarship Selection Committees.

This Board shall have general charge of the affairs and funds of the AAUW-Milwaukee Branch, Inc.

It shall have power and it shall be its duty to carry out the purposes of the Branch according to the Articles of Incorporation.

Section 2. DUTIES

The Board shall:

- a. Carry on the business of the Branch in conformity with the policies and program of AAUW.

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- b. Be subject to the orders of the Branch and none of its actions shall conflict with action taken by the Branch.

Section 3. VACANCIES

The Board shall have power to fill any vacancies in its own body between elections, except the office of President. These appointments are subject to ratification by the Branch after two weeks' notice and shall be in force until the next election when the office shall be filled by election for the unexpired term. A vacancy in the office of President shall be filled by the President Elect for the unexpired term.

Section 4. MEETINGS

The Board will meet each month from September through May, and at least one additional meeting during the summer months of June, July and August at such place as it shall itself designate. The date may be changed upon due notice. Special meetings may be held at any time on call of the President or shall be called by the Recording Secretary on written request of any two directors. Notice of all regular or special meetings shall be given to each director at least two days before the time appointed for the meeting. In the event the Administrative Assistant becomes a member of the AAUW-Milwaukee Branch Board of Directors, the Administrative Assistant shall be recused from any discussions and/or voting related to his/her contract status as an independent contractor as employed by the Branch, unless input on such related issues is requested by another Board member.

Section 5. QUORUM

Five members of the Board shall constitute a quorum for the transaction of business at meetings.

All members of the Board have voting rights.

ARTICLE VIII. COMMITTEES

Section 1. STANDING COMMITTEES

There shall be Branch standing committees on or persons concerned with the work of the Program Development, Membership, House, Girls' Club Fund Board, Finance, College/University Relations, Publicity and Public Policy.

- a. Committee members must be Branch members.
- b. Each committee shall have the authority to operate within its approved budget, except for emergencies. In the event of non-emergency necessities exceeding the budget, Board approval is required.
- c. Each committee chair will keep an accounting of committee expenses and will report annually by March 1st to the Finance Committee chair its expenses and future budgetary needs.
- d. Chairs are appointed for two-year terms, which can be renewed by the President. Each chair shall appoint a committee appropriate to its own events, except as may be noted below.

Program Development Committee: Chaired by the Programs Committee Chair

- a. Shall consider the program issues of AAUW and selection of issues to be implemented, including women's issues. It shall provide policy guidance for the continuing program concerns of the Branch and shall consider future AAUW programs issues.
- b. Shall publish known program information at least three months in advance of the Saturday scheduled programming, as it has been determined.

Membership Committee: Chaired by the Membership Committee Chair.

Shall be responsible for the Branch membership retention, recruitment and orientation to the purpose and program of AAUW.

House/Hospitality Committee: Chaired by the House/Hospitality Committee Chair.

- a. The President and Finance Committee Chair shall be members.
- b. Shall have general charge of the Branch Headquarters including, but not limited to its equipment management and upkeep.
- c. Shall formulate such regulations governing the use of the house as necessary and desirable.
- d. Shall make recommendations to the Board concerning expenses that exceed annual budget amounts established by the Finance Committee

Girls' Club Fund Board: Chaired by the Girls' Club Fund Board Committee Chair. Shall administer the funds received and realized from the Girls' Club Association.

Finance Committee: Chaired by the Finance Committee Chair.

- a. Shall consist of up to six members.
- b. The President and Treasurer shall be members of Finance Committee.
- c. The Finance Committee Chair shall have the ability to sign checks on behalf of the Branch as needed.
- d. Shall have general supervision of the financial affairs
- e. of the Branch. It shall be responsible for an annual budget, making recommendations to the Board for all appropriations.

- f. Shall call a meeting of a budget committee consisting of at least five members, after the election of new officers in April.
- g. Shall recommend the Greater Milwaukee Foundation disbursements and other funding support for local organizations and groups that support the goals and mission of the Branch and AAUW.

College /University Relations Committee: Chaired by College /University Relations Chair.

Shall communicate with local colleges and universities, recruit and retain AAUW college/university partner members, and help to increase AAUW's visibility on local campuses.

Publicity Committee: Chaired by the Publicity Committee Chair.

Shall take charge of sending information concerning meetings and activities to the media and the State and National publications of AAUW. collaborating with applicable chairs in the promotion of local and state activities that the Board has identified as special projects.

Public Policy Committee: Chaired by the Public Policy Committee Chair.

Shall be responsible for the Public Policy awareness in the Branch;

a. Public Policy Chair(s)

- I. Advocate for AAUW's public policy priorities to policymakers;
- II. Present AAUW public policy priorities to Branch members, the general public and the media outlets;
- III. Organize AAUW members to take action on public policy priorities;

IV. Participate in AAUW local, state and national voter education and turnout campaigns.

Scholarship Committee Chaired by the Scholarship Committee Chair(s.)

- a. Shall promote the interest of the Branch in the selection of AAUW-Milwaukee scholarship recipients
- b. Raise funds for scholarship awards as needed.

Section 2. ADDITIONAL STANDING COMMITTEES

There shall be such additional standing committees as deemed necessary by the Branch upon recommendation of the Board, including Bylaws and Nominating. These additional standing committees are non-Board members and shall not have voting rights on the Board.

Bylaws Committee:

- a. The Bylaws Committee shall consist of at least three members, including the President-Elect.
- b. All proposed amendments to the Branch Bylaws shall be referred to this committee for formulations and presentation to the Branch.
- c. Shall work with state and federal partners to get final approval of Branch Bylaws as required.

Nominating Committee: The committee shall consist of a Nominating Chair.

- a. The Nominating Chair shall educate the Branch throughout the year about the nomination process and Branch April elections.
- b. The Nominating Chair shall collect all nominations from the members prior to the April elections and create a ballot. The voting shall proceed at that April meeting.
- c. The Nominating Chair shall collect and tally the votes, and communicate the new leadership to the newly-

elected officers and the Board. The newly-elected officers will be installed at either the May meeting or the next available meeting.

Section 3. SPECIAL COMMITTEES

The President, with approval of the Board, may appoint any special committees deemed useful to furthering the interest or effectiveness of the Branch.

ARTICLE IX. BRANCH MEETINGS

Section 1. MEETINGS

Regular Meetings. Regular meetings of the Branch shall be held on the first Saturday of each month from September through May, at such hour as the Board may direct; the date of any regular meeting may be changed by the Board provided change is made at least three days prior to date of regular meeting.

Special Meetings. Special meetings may be called by the Board or shall be called by the Recording Secretary on a written request signed by ten Branch members. No business shall be transacted at any special meeting except such as may be designated in the notice thereof.

Notice of Meetings. Notice of the time and place of all meetings shall be communicated to each member, not less than three days before the day appointed for such meeting.

Annual Meeting. The annual meeting shall be held as designated by the Board.

Section 2. QUORUM

One-tenth of the members of the Branch at any meeting shall constitute a quorum.

ARTICLE X. NOMINATIONS AND ELECTIONS

Section 1. MEETING OF THE NOMINATING COMMITTEE

The Chair of the Nominating Committee shall prepare the slate of nominees for officers and elected chairs of the Branch as well as nominees for election to the succeeding nominating committee.

Duties: the elected committee shall be prepared to conduct an election at the regular meeting in April, having posted a list of nominees for all open positions in the March newsletter.

Additional Nominations: nominations may be made from the floor, provided written consent of the nominee has been previously obtained.

Section 2. ELECTION AND TERMS OF OFFICERS AND ELECTED CHAIRS

Officers and elected chairs, excluding the Adviser, shall be elected at the regular meeting of the Branch membership in April to serve for a term of two years. All officers shall serve until their successors are elected and take office.

Section 3. ROTATION OF OFFICERS AND ELECTED CHAIRS

In odd-numbered years the President Elect shall become President and the new President Elect, Programs Chair and Membership Chair shall be elected to serve for two years. In even-numbered years the Recording Secretary and Treasurer shall be elected to serve for two years.

ARTICLE XI. PROXIES

Members may vote by proxy, but no proxy shall be permitted to vote unless the appointment be in writing and filed with the Recording Secretary before the meeting.

ARTICLE XII. PROPERTY

The title to all property, funds and assets, except for those of the College Women's Club Foundation and Girls' Club Fund Board, referred to in Article VI of the Articles of Incorporation of the Branch, is vested in the Branch for the joint use of the members, and no member or group of members shall have any severable right to all or any part of such property. No property, funds or assets shall be used for any purpose contrary to those of AAUW. In the event of the dissolution of the Branch or the termination of its affiliation with AAUW, the Branch members by majority vote shall determine the final distribution of funds. Assets may be divided into the Girls' Club Fund Board, College Women's Club Foundation, or any of our Branch accounts with the Greater Milwaukee Foundation and will be governed pursuant to the Bylaws of those entities. Funds, if any remain, which are not distributed to one of the above entities, shall be transferred to AAUW or an AAUW-designated entity as determined by the Board.

ARTICLE XIII. GUESTS AT MEETINGS

Guest privileges may be extended to members of other Branches of the AAUW, and to local and out-of-town guests accompanied by members. The Board may extend or withdraw guest privileges.

ARTICLE XIV. FORFEITURE OF BRANCH STATUS

The provisions and conditions under which a Branch may lose recognition are found in AAUW Bylaws, Article XI, Section 3.

ARTICLE XV. INDEMNIFICATION

The corporation shall indemnify all of its officers and directors and prior officers and prior directors fully now or hereafter as permitted by the Wisconsin Nonstock Corporation Law. Every person who is or was a director or officer of this corporation (together with the heirs and personal representatives of such person) shall be indemnified by the corporation against all loss, costs, damages and expenses (including reasonable attorney's fees) asserted against, incurred by or imposed upon the person in connection with or resulting from any claim, action, suit or proceeding, including criminal proceedings, to which the person is made or threatened to be made a party by reason of the person being or having been such director or officer, except as to matters, as to which the person shall be finally adjudged in such action, suit or proceeding to be liable for gross negligence or willful misconduct. In the event of a settlement, indemnification shall be provided only in connection with such matters covered by the settlement as to which the corporation is advised by counsel that the person to be indemnified has not been guilty of gross negligence or willful misconduct in the performance of duties as such director or officer in relation to the matter involved. The corporation, by the Board, may indemnify in like manner or with any limitations deemed appropriate, any employee or former employee of the corporation with respect to any action taken or not taken in capacity as such employee. The foregoing rights of indemnification shall be in addition to all rights which officers, directors or employees may be entitled as a matter of law.

ARTICLE XVI. PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern this Branch in all instances where applicable and where not inconsistent with these Bylaws.

ARTICLE XVII. AMENDMENTS TO THE BYLAWS

Section 1. AAUW MANDATED AMENDMENTS

Amendments required by AAUW to bring Branch Bylaws into conformity shall not require a vote of the Branch members, except that an incorporated Branch shall take the necessary steps required by state law or its articles of incorporation.

Section 2. PRIOR APPROVAL

All other proposed amendments to the Branch Bylaws shall be sent to the state Bylaws committee for approval before the call for the Branch vote.

Section 3. BRANCH VOTE

Provisions that require material changes of these Bylaws that are not governed by AAUW Bylaws, may be amended at a Branch meeting by a two-thirds vote of those present and voting, provided that written notice was sent to the members at least 14 days prior to the meeting. Provisions that are not material changes and are not governed by AAUW By-laws may be amended by the Board. All proposed Amendments shall be referred to the Committee on Bylaws for formulation and presentation to the Branch and/or Board.

**ARTICLE XVIII.
GIRLS' CLUB FUND BOARD**

Section 1.

The Girls' Club Fund Board shall develop and maintain a separate set of Bylaws. Those Bylaws control and take precedence over the AAUW Branch Bylaws.

ARTICLE XIX. COLLEGE WOMEN'S CLUB FOUNDATION

Section 1.

The College Women's Club Foundation shall develop and maintain a separate set of bylaws which control and take precedence over the AAUW Branch Bylaws.

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HERITAGE COMMITTEE *Continues the work of organizing and archiving all heritage papers and materials*

HOUSE/HOSPITALITY (chair-appointed position) *Oversees the general maintenance of the Branch headquarters. Hosts monthly social hour in our suite prior to monthly meetings.*

MEMBERSHIP (chair-elected position) *Responsible for compiling and publishing the Membership Directory; processing annual membership renewal and new applications throughout the year. Meets as needed to determine ways to maintain and increase membership.*

NOMINATING *Responsible for upcoming slate of officers, ballots and counts. Meets in January to seek valid and qualified candidates for elected offices. Other duties as assigned by President.*

PROGRAMS (chair-elected position) *Responsible for seeking recommendations, selecting speakers, and scheduling/chairing monthly programs for the upcoming year, including AV set-up. Meets as needed.*

PUBLICITY *Responsible for communicating to the Milwaukee community the upcoming activities of the branch in digital and printed media. Responsible for Branch website. Responsible for raising the visibility in community. Responsible for coordination of activities with other committees, especially Programs, Membership, and College/University Relations. Meets as needed.*

PUBLIC POLICY *Responsible for making membership aware of AAUW goals regarding women's rights and monitors legislation as it applies to AAUW issues. May organize appropriate activities around public policy issues. Meets as needed.*

SCHOLARSHIPS *Evaluates, recommends and selects recipients for our annual college scholarship awards. Coordinates the annual scholarship brunch. Meets 1-2 per year as needed.*